

Minutes of Pre-Bid Meeting for selection of HR agency as service provider for providing Professionals/ Experts required in SLTC/ CLTC for PMAY (Urban)

A Pre-bid meeting for the selection of HR agency as service provider for providing Professionals/ Experts for SLTC and CLTC under PMAY (Urban) is held on Tuesday, 25th February 2020 at 12:00 p.m. at the Meeting Hall of State Urban Development Agency (SUDA), Uttar Pradesh.

The following members attended the proceedings on behalf of SUDA:

- 1) Shri Umesh Pratap Singh, Director – SUDA
- 2) Shri Alok Kumar Singh, Additional Director – SUDA
- 3) Shri Sampooranad Dwivedi, Finance Controller – SUDA
- 4) Shri Atul Singh Chauhan, Programme Officer – SUDA

The attendance sheet for presence of the bidders/ representatives of bidders is Annexed at Annexure – A.

The bidders/ their representatives were welcomed to the meeting and they were informed about the nature and scope of the assignment and the deliverables required as per the Terms of Reference (TOR).

Further, the bidders also raised certain queries regarding the assignment which were replied by the officials of SUDA. Specific clarifications provided to the bidder's queries are as follows:

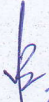
S. No.	Name of the Agency	Detail as mentioned in RFP	Query/Suggestions	Reply/ Remarks
1	Rajhans Consultants and Technocrafts Pvt. Ltd.	Clause 2 Sub-Clause III of the Eligibility Criteria	Bidder must be having not less than 250 manpower on its payroll in each of the last three years viz. FY 2016-17, 2017-18 and 2018-19. Copy of ECRs/ ESIC challan/ Form 26Q shall be submitted.	No modifications accepted
2	Collebra Technologies	Appendix – 1 to Data Sheet Clause 1 B and 1 C	As regards the number of assignments, as majorly the contracts/ agreements are for more than one Financial Year, can ongoing projects be considered?	Yes, ongoing projects can be considered.
3	Collebra Technologies	Clause 2 Sub-Clause III of the Eligibility Criteria	Will manpower supply be considered for government and corporate/ private sector as well?	Manpower supply for assignments for both government and private sector be considered.
4	Collebra Technologies	Payment Clause	What would be the CTC structure? Will that be	The consolidated remuneration/

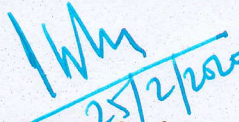
			decided by SUDA or the company?	Professional fees payable to the Professional/ Experts is in line with the guidelines issued by Ministry of Housing and Urban Affairs, GoI. However, the structure may be decided by the Company.
5	Collebra Technologies	Payment Clause	Will the deliverables, interviews, salary structure, etc be decided by First Party Organisation?	Professional Fees and not salary is to be paid to the Experts being deployed for PMAY (Urban). As regards, hiring of experts, SUDA shall intimate the vacancies generated at SLTC or CLTC level. The organisation will be required to then, invite applications, get preliminary screening done on their end, prepare a screened list of candidates, get it approved from Interview Committee at SUDA and conduct interviews accordingly.
6	T & M Services Consulting Pvt. Ltd.	Clause 5 - Payment to the Bidder	What is the payment process? Either it will be reimbursement or in advance before payment to consultant	The Payment to the Professional Experts provided by the company is on a "Pay and Collect Model." Refer Clause 5.3 (a) on Page No 54 of the RFP
7	T & M Services Consulting Pvt. Ltd.	Clause 5 and sub-clauses - Payment to the Bidders	What will be the TDS deduction criteria on the billing?	TDS shall be deducted as per the provisions of the Income Tax Act, 1961.
8	T & M Services Consulting Pvt. Ltd.	Clause 5 and sub-clauses - Payment to the Bidders	When is the TDS exemption certificate to be provided?	Such certificate will be required to be submitted by the organisation before signing of final agreement upon selection.

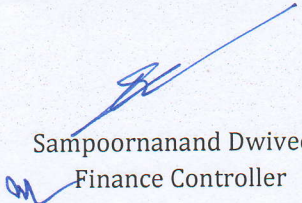
9	T & M Services Consulting Pvt. Ltd.	Clause 5 and sub-clauses – Payment to the Bidders	The criteria of 194J deduction will be applied on the employer or employee?	TDS shall be deducted as per the provisions of the Income Tax Act, 1961.
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Last but not the least, the bidders were asked and informed to submit their Technical and Financial Bids latest by 12th March 2020 till 03:00 P.M.

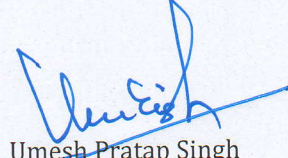
The meeting ended with thanksgiving.


25/02/2020
Akanksha Bhargava
Procurement Specialist


25/2/2020
Atul Singh Chauhan
Programme Officer


Sampooranand Dwivedi
Finance Controller


Alok Kumar Singh
Additional Director


Umesh Pratap Singh
Director - SUDA

