

WELCOME

PFMS

WORKSHOP FOR DBT MODULE

Presented By: **ASHOK KASAUDHAN,**
GAURAV KUMAR



Public Financial Management System-PFMS

(formerly CPSMS)
D/o Controller General of Accounts, Ministry of Finance

Welcome: **ABHINAV TRIVEDI**
User Type: **AGENCYDO**
Agency: **DSBMMC LUCKNOW UP**
Financial Year: **2017-2018**



[SBMGLKODO] Logout
Change Password

- AdhocReports
- Home
- Scholarship Management
- E-Payment
- Health Module
- Sanctions
- Reports
- My Details
- Masters
- My Schemes
- Agencies
- My Funds
- Transfers
- Advances
- Expenditures
- Bank
- Misc. Deduction Filing

ABHINAV TRIVEDI

Upload beneficiary data

The screenshot displays the PFMS web application interface. The browser address bar shows the URL <https://pfms.nic.in/Default.aspx>. The page header includes the Government of India logo, the text "Public Financial Management System-PFMS (formerly CPSMS) O/o Controller General of Accounts, Ministry of Finance", and user information: "Welcome: ABHINAV TRIVEDI, User Type: AGENCYDO, Agency: DSBMMC LUCKNOW UP, Financial Year: 2017-2018". A navigation menu on the left lists various modules, with "Masters" expanded to show "Bulk Customization", "Beneficiary Management", "Vendors", and "Locations". The "Beneficiary Management" sub-menu is further expanded, highlighting the "Upload Beneficiary Data" option. A tooltip with the text "Upload Beneficiary Data" is visible over this option. The URL at the bottom of the browser indicates the specific page: <https://pfms.nic.in/GXLUUpload/ExcelUploadData.aspx?activityType=uV5MAR08w0A=Beneficiary Mapping>.

Public Financial Management System-PFMS
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O/o Controller General of Accounts, Ministry of Finance

Welcome: **ABHINAV TRIVEDI**
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Financial Year: **2017-2018**

ABHINAV TRIVEDI

Navigation Menu:

- AdhocReports
- Home
- Scholarship Management
- E-Payment
- Health Module
- Sanctions
- Reports
- My Details
- Masters
 - Bulk Customization
 - Beneficiary Management
 - Upload Beneficiary Data**
 - Vendors
 - Add New Beneficiary
 - Locations
 - Edit Beneficiary
- My Schemes
- Agencies
- My Funds
- Transfers
- Advances
- Expenditures
- Bank
 - Import Beneficiary Data
 - Manage Beneficiaries
 - Manage Payment Status Due
 - Crowd Seeding of Aadhaar

Template for beneficiary data

	A	B	C	D	E	F	G	H	I
1	Full Name in English	Full Name in Recognized Official Language	Gender	Address line 1	Address Line 2	Address Line 3	District	State	Country
2	DEEN BANDHU		M	BANSHIGARHI		KAKORI	LUCKNOW	UTTAR PRADESH	INDIA
3	AJAY KUMAR		M	BANSHIGARHI		KAKORI	LUCKNOW	UTTAR PRADESH	INDIA
4	SANDEEP		M	BANSHIGARHI		KAKORI	LUCKNOW	UTTAR PRADESH	INDIA
5									
	I	J	K	L	M	N	O	P	Q
	Country	Bank Name	IFSCCode	Account Number	Aadhaar Number	Pincode	Scheme Specific ID	Center Share Payment Amount	State S
	INDIA	CORPORATION BANK	CORP0001847	184700101003675					
	INDIA	CORPORATION BANK	CORP0001847	184700101007820					
	INDIA	CORPORATION BANK	CORP0001847	184700101004911					

	A	B
1	Thanks to Care in Excel Data	
2	S.No.	Description
3	1	Worksheet Rename to sheet1 before excel upload.
4	2	Spaces in empty cells are not taken care in the excel upload.
5	3	Special characters in the data which results in configuration error.
6	4	In case of configuration error check the data for any special character.
7	5	Excel column Header doesn't match the Database column header value.
8		

After upload beneficiary data

Upload Beneficiary Data

Scheme : 9276-SBM-RURAL-Centre Component ▼

Beneficiary Type Household(SBM-G) ▼

Template : New Common Beneficiary Data ▼ [Download Template](#)

Select Excel File: No file chosen

Excel Upload History

FileName	Template	Scheme	Total Records	Valid Records	Invalid Records	Status	Uploaded on	Uploaded By
LKO_KAKORI18072017.xlsx	New Common Beneficiary Data	9276 - SBM-RURAL-Centre Component	3	3	0	Successfully Complete	18/07/2017 12:37 PM	SBMGLKODO

Note: User can download original and status file only for last 10 days

Edit beneficiary data

My Account • x Furnished 1 roo x Archive: 2 Room x One Room set f x M Fwd: EAT MODI x ppt ingaf(RAJA) x Beneficiary Stat x Microsoft Word x

Secure | https://pfms.nic.in/BeneficiaryManagement/MakerSelList.aspx

Agency: DSBMMC LUCKNOW UP
Financial Year: 2017-2018

D/o Controller General of Accounts, Ministry of Finance

Beneficiaries Pending For Approval

Scheme: 9276 - SRM-RIJRAI -Centre Component
Beneficiary Type: Household/SRM-G
Excel Beneficiary File: LKO_KAKORI18072017.xlsx
Bank Name: --Select--
Pending/Rejected Beneficiary: Pending Beneficiary

Beneficiary Name:

Account Number:

Scheme Specific ID:

Search Reset Export to excel

Total No. of Records :1

Beneficiary Name	Scheme SpecificId	Bank Name	Account No.	Bank Status	Action	Status
SANDEEP		CORPORATION BANK	184700101004911	Valid	EDIT DELETE	Created, Pending Approval

https://pfms.nic.in/BeneficiaryManagement/MakerSelList.aspx


LKO_KAKORI1807....xlsx New Common Ben....xls rptDBTTransaction....xls AcValidationRespo....pdf

12:24 18-07-2017

Initiate payment after checker approved beneficiaries

My Account + C x Furnished 1 roo x Archive: 2 Roor x One Room set f x Fwd: EAT MOD x ppt ingaf(RAJA x Beneficiary Stat x Microsoft Word x

Secure | https://pfms.nic.in/BeneficiaryManagement/MakerSefList.aspx

 **Public Financial Management System-PFMS**
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Beneficiaries Pending For Approval

Scheme: 9276 - SRM-RURAL -Centre Component

Beneficiary Type: Household(SRM-G)

Excel Beneficiary File: LKO_KAKORI18072017.xlsx

Bank Name: --Select--

Pending/Rejected Beneficiary: Pending Beneficiary

Account Number:

Scheme Specific ID:

Note: Comma separated values can be used for searching multiple records

Search Reset Export to excel

Total No. of Records : 1

Beneficiary Name	Aadhaar No.	Aadhaar-No Status	Scheme SpecificId	Bank Name	Account No.	Bank Status	Action	Status
				CORPORATION BANK	184700101004911	Valid	EDIT DELETE	Created, Pending Approval

https://pfms.nic.in/PaymentProcess/PaymentProcessInitialization.aspx

LKO_KAKORI1807....xlsx New Common Ben....xlsx rptDBTTransaction....xlsx AcValidationRespo....pdf Show all x

12:26 18-07-2017

Search or excel based initiate payment for DBT.

My Account x Furnished 1 room x Archive: 2 Room x One Room set f x Fwd: EAT MOD x ppt ingaf(RAJAI x Payment Initial: x Microsoft Word x

Secure | https://pfms.nic.in/PaymentProcess/PaymentProcessInitialization.aspx

Payment Process

Step 1 : Payment Initialization Step 2 : Search Step 3 : Verification Step 4 : Confirmation

Transaction Reference No: NEW

Payment Through

Self Account
 Higher Level Agency Account Higher Level Agency Code:
 Paid By PD(Program Division)
 Paid By PD & Approve By Higher Level Agency
 Paid By TO(Treasury Officer) Treasury Code: Token Number:

Scheme & Beneficiary Type

Scheme : 9276-SBM-RURAL-Centre Component
Beneficiary Type : Household(SBM-G)
DBT Mission Scheme Code : --Select--

Payment Period

From :
To :

Office Order

Number :
Date :

3 Choose Excel Upload for more than 5,000 Beneficiaries.

Show/Search Beneficiaries
 Excel Upload

[Next](#)

Incomplete Payment Batch(S)

Transaction Ref No	Scheme Code	Beneficiary Type	Option	Number of Beneficiaries	Total Amount (In Rs.)	Created By	Created Date	Action
UPLU00004340-2018-00000005	9276	Household(SBM-G)	Excel Upload	0		SBMGLKODO	05/07/2017	

Windows Taskbar: 12:30 18-07-2017

Download payment file

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Fwd: EAT MODULE CHEC, ppt ingaf(RAJAN) - Goo, Beneficiary search for do, Microsoft Word - Step b.
- Address Bar:** Secure | https://pfms.nic.in/BeneficiaryManagement/BeneficiarySearchForDownloadPaymentFile.aspx
- Page Header:**
 - Public Financial Management System-PFMS (formerly CPSMS)
 - D/o Controller General of Accounts, Ministry of Finance
 - Welcome: ABHINAV TRIVEDI, User Type: AGENCYDO, Agency: DSBMMC LUCKNOW UP, Financial Year: 2017-2018
 - [SBMCLKODO] Logout, Change Password
- Left Navigation Menu:** AdhocReports, Home, Scholarship Management, E-Payment, Health Module, Sanctions, Reports, My Details, Masters, My Schemes, Agencies, My Funds, Transfers, Advances, Expenditures, Bank, Misc. Deduction Filing, Utilisation Certificate.
- Main Content Area:**
 - Beneficiary search for download payment file**
 - Scheme: 9276 - SBM-RURAL-Centre Component
 - Beneficiary Type: Household(SBM-G)
 - Download Benef. for Payment
 - Initiate Payments
 - Print Payment Advice
 - Files Returned by Ministry
 - Payment Status
 - PPA Submission Status
 - View PPA Status
 - Approve DSC Payment
 - Village :
 - Search Criteria: Select All || Unselect All
 - Download Beneficiaries for Payment
 - Search Criteria:
 - Select--
 - Select--
 - Rural Urban
 - Select--
 - Select--
 - Select--
 - UID/Aadhaar No. : [Text Box]
 - Account No.: [Text Box]
 - Scheme Specific Id: [Text Box]
 - Uploaded Excel Beneficiary File: --Select--
 - Take Beneficiary From Earlier Paid List: (Voucher Number) [Text Box]
 - Download Payment File [Button]

INSTRUCTION FOR PAYMENT FILE

	A	B
1	Instruction Sheet	
2	Excel Column Name	Instruction Details
3	CPSMS Beneficiary Code	It is the beneficiary code in the PFMS portal and is mandatory
4	Scheme Specific Id	It is a beneficiary ID of the scheme portal if it exists and is optional
5	Beneficiary Name	Beneficiary name is an optional field and user may or may not enter this detail
6	Purpose	It is mandatory and the purpose should be explained
7	Centre Share Payment Amount	User should enter the amount in Rupees in Center Share Payment amount*
8	State Share Payment Amount	User should enter the amount in Rupees in State Share Payment amount*
9	Payment From Date	It is a mandatory field and should be in (dd/mm/yyyy) format
10	Payment To Date	It is a mandatory field and should be in (dd/mm/yyyy) format
11	* User has to specify non zero payment amount for Center Share Payment Amount or State Share Payment Amount depending upon the requirement of scheme	
12	Note:	
13	Fields Marked in Red are Mandatory and the instruction for excel upload is also given below	
14	1. Worksheet name has to be Sheet1 which contains beneficiary data to be uploaded.	
15	2. In the excel upload, please do not provide the spaces in empty cells	
16	3. Please follow the allowed characters format and it should be either (0.....9,a.....z and A.....Z , . dot, comma, / forward slash, : colon, ; semi colon, () [] brackets)	
17	4. Please do not have single quote ' and other special characters in data.	
18	5. Please make sure the header columns in the excel should match with the template header columns	

Upload payment file

Browser tabs: Fwd: EAT MODULE CHECK, ppt ingaf(RAJAN) - Goo, Excel Upload Data, Microsoft Word - Step b

Address bar: <https://pfms.nic.in/PaymentProcess/ExcelUploadData.aspx?trnsNmbr=cGquz82PF0bYb5UIhplZFyY+Xe67QXykWurpkCjfY3Q=>

Public Financial Management System-PFMS (formerly CPSMS)
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Verification of Payment Data

Scheme:	Beneficiary Type:	Transaction Ref No.:
SBM-RURAL-Centre Component	Household(SBM-G)	UPLU00004340-2018-00000005
Paid By Agency:	Payment Period:	Office Order No & Date:
DSBMMC LUCKNOW UP	05/07/2017 To 06/07/2017	

Template: [Download Template](#) Select Excel File: No file chosen

Note:
1. Use Below File Naming Convention
<Unique Agency Code>-<DDMMYYYY>-<Running Sequence No.>
Unique Agency Code can be taken from First part of Transaction Ref No.
eg.: MPBL00000211-05072013-001
2. Beneficiary will be paid only based on Beneficiary code provided in the excel. Scheme Specific ID and Beneficiary Name is only for your reference & convenience.
3. Beneficiary Code will be Mandatory column in the Payment Excel Upload.

Excel Upload History


No Record Found

Note: User can download original and status file only for last 10 days


SEARCH PPA

Fwd: EAT MODULE CHECK x ppt ingaf(RAJAN) - Google x https://pfms.nic.in/Impl Microsoft Word - Step b x

Secure | https://pfms.nic.in/ImplementingAgency/BeneficiaryEPayment/BeneficiaryEPaymentAdvice.aspx?

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 [SBMGLKODO] Logout
Change Password

Print Beneficiary Payment Advice

Transaction Type.: Beneficiary E-Payment

Scheme : 9276 - SBM-RURAL-Centre Component

Bank Account : 522602010002561--UNION BANK OF INDIA - - DSBMMC LUCKNOW UP

Payment Advice No.:

PPA Print Status: Printed

Sr No	Voucher Number	Payment Advice No.	Number of Payee	Amount	Approval Date	Payment Period
1	P-201819-495381	C071700561997	1	4,000.00	05-07-2017	05/07/2017 To 06/07/2017

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PPA VIEW

PFMS Generated DBT Payment Advice/Authority

Approval date in PFMS: 05 Jul 2017		Payment Advice No.: C071700561997
		Advice Print Date : 19 Jul 2017
PAN No. :		TAN No.:
Note For Branch:		
Bank's PFMS Nodal Officer:	Mangesh Ramesh Mahale/V Sukumar	Phone No. : 9322847883
Email :	mangeshmahale@unionbankofindia.com ,vsukumar@unionbankofindia.com	
Note:		

To,

The Branch Head
UNION BANK OF INDIA
INDIRA NAGAR - LUCKNOW Branch

We authorise the bank to debit our undernoted account maintained with the bank with batch amount and credit the beneficiary(ies) [#1] as per ANNEXURE-I uploaded to bank's central system through PFMS O/o CGA.

Bank Account No. 522602010002561

Total Amount of Debit : Rs 4000.00
(Amount in words : Four Thousand)
Batch No. C071700561997

No. Of Beneficiaries as per Annexure-I.

Agency Seal


.....
(Sign by Authorized Signatory)
Name - _____
Designation - _____

.....
(Sign by Authorized Signatory)
Name - _____
Designation - _____


E-PAYMENT APPROVAL

Payment Approval x

Secure https://pfms.nic.in/paymentprocess/PaymentApproval.aspx


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 Agency: DSBMMC LUCKNOW UP
 Financial Year: 2017-2018


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E-Payment Approval

Scheme: 9276 - SBM-RURAL-Centre Component
 Beneficiary Type: Household(SRM-G)
 Payment Batch Status: --Select--

Record Per Screen: 10 Total Count: 2


Ref. Number	Paid By	No. of Beneficiary	Total Transaction Amount	Payment Period From	Payment Period To	Created Date	Created By	Approved/ Rejected By	Approved/ Rejected Date	Status	Token No	Treasury Code
UPLU00004340-2018-00000006	IA	1	4000	05/07/2017	06/07/2017	05/07/2017	SBMGLKODO	SBMGLKODA	05/07/2017	Approved		
UPLU00004340-2018-00000007	IA	2	8000	14/07/2017	28/07/2017	18/07/2017	SBMGLKODO			Pending for Approval		

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 Register/ Track Issue

SELECT MODE OF PAYMENT, APPROVE AND REJECT WITH REASON

https://pfms.nic.in/paym... x

Secure | https://pfms.nic.in/paymentprocess/PaymentVoucherView.aspx?Id=cGquz82PF0bYb5UIhplZFxY+Xe67QXykaOWAT3a4E14=&SchemeId=f7eQD6OodnU=&Cid=ASzYdOxRnBo=&Voucl ☆

 **Public Financial Management System-PFMS**
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[SBMGLKODA] Logout
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E-Payment Voucher Detail

Scheme Name: SBM-RURAL-Centre Component
Beneficiary Type: Household(SBM-G)
Mobile no.: 9838114995
Created By: SBMGLKODO
Office Order Number:
Remarks:

Ref. Number: UPLU00004340-2018-00000007
Email: trivedi.07abhi@gmail.com
Created Date: 2017/07/18
Office Order Date:

E-Payment Transaction Debit Detail

S. No.	Account Number	Component Name	Available Book Balance	Debit Amount	No. Of Payees	No. Of Credits	Mode of Payment
1	UBI, 522602010002561	Construction of Individual Household Latrines (IHHL)	44523033.30	8000.00	2	2	-- Select --

Reason For Rejection.

--Select--
Incorrect Amount Mentioned
Other

E-Payment Invalid Category tail

SHOW BENEFICIARY BEFORE APPROVE

https://pfms.nic.in/paym x

Secure | https://pfms.nic.in/paymentprocess/PaymentVoucherView.aspx?Id=cGquz82PF0bYb5UlhlzFxy+Xe67QXykaOWAT3a4EI4%3d&Schemeid=f7eQD6OodnU%3d&Cid=ASzYdOxRnBo%3

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Utilisation Certificate

OLD UC

Remarks:

E-Payment Transaction Debit Detail

S. No.	Account Number	Component Name	Available Book Balance	Debit Amount	No. Of Payees	No. Of Credits	Mode of Payment
1	UBI, 522602010002561	Construction of Individual Household Latrines (IHHL)	44523033.30	8000.00	2	2	-- Select --

Print Approve Back Reject --Select-- Reason For Rejection.

E-Payment Transaction Credit Detail

Show Beneficiary

1 of 1 Find | Next

E-Payment Transaction Credit Detail for Voucher No. UPLU0000434

Beneficiary Code	Scheme Specified Id	Beneficiary Name	Beneficiary Name As Per Bank	Bank Name	Aadhaar No
BUPLU24575544		DEEN BANDHU	DEEN BANDHU	CORPORATION BANK	-
BUPLU24575542		AJAY KUMAR	AJAY KUMAR SO VIJAY KUMAR	CORPORATION BANK	-

12:53 18-07-2017

AFTER PRINTING PPA SUBMIT TO THE BANK ONLINE


The screenshot shows a web browser window with the following details:

- Browser Tab:** Payment Advice Commu
- Address Bar:** <https://pfms.nic.in/ImplementingAgency/BeneficiaryEPayment/PaymentAdviceCommunication.aspx>
- Page Header:**
 - Logo of India and text: **Public Financial Management System-PFMS** (formerly CPSMS)
 - Text: **D/o Controller General of Accounts, Ministry of Finance**
 - Welcome: **PRADEEP KUMAR**
 - User Type: **AGENCYDA**
 - Agency: **DSBMMC LUCKNOW UP**
 - Financial Year: **2017-2018**
 - India flag icon
 - Text: **[SBMCLKODA] Logout** and **Change Password**
- Left Navigation Menu:**
 - AdhocReports
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 - Advances
 - Expenditures
 - Bank
 - Register/ Track Issue
- Main Content Area:**
 - Payment Advice Communication Status**
 - Payment Advice Number:
 - Authorization Date:
 -
 - No Record Found
- Taskbar:** Shows icons for Internet Explorer, File Explorer, Chrome, PowerPoint, Word, Excel, and a taskbar clock showing 12:54 on 18-07-2017.


Approve Beneficiary

Central Plan Scheme Mo x

Secure | <https://pfms.nic.in/Default.aspx>

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DSC Management

Add Master Project

Vendors

Approve Beneficiary

Manag Approve Beneficiary

Map/Unmap BeneficiaryType

<https://pfms.nic.in/BeneficiaryManagement/BeneficiaryApproval.aspx>

12:56
18-07-2017

Beneficiary approval

Beneficiary Approval x

Secure | https://pfms.nic.in/BeneficiaryManagement/BeneficiaryApproval.aspx

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Beneficiary Approval

Scheme: 9276-SBM-RURAL-Centre Component

Beneficiary Type: Household(SBM-G)

Excel Beneficiary File: --Select--

Bank Name: --Select--

Account Number:

Aadhaar No.:

State: UTTAR PRADESH

District: --Select--

Block: --Select--

Beneficiary Name:

Scheme Specific ID:

Note: Comma separated values can be used for searching multiple records

Page Size: 10 Total Count: 4

☐	Beneficiary Name-Other Name	AadhaarNo-Status	AccountNO-Status	Beneficiary Name As Per Bank	Center Share Amount	State Share Amount	Scheme SpecificId
<input type="checkbox"/>	KISHANA -BANK OF INDIA	527965466093-InActive	753210110004979-Success in Bank	KISHANA WO RAMESH	0	0	'
<input type="checkbox"/>	RAMU -BANK OF INDIA	532605153827-Seeded	680410110003182-Success in Bank	RAMU S/O HARI LAL	0	0	'
<input type="checkbox"/>	SANDEEP -CORPORATION BANK		184700101004911-Success in Bank	SANDEEP KUMAR	0	0	'
<input type="checkbox"/>	SHUSHILA -ALLAHABAD BANK	274633016943-Seeded	21820748785-Success in Bank	MS. SUSHEELA .	0	0	'

I confirm that beneficiary name registered and issued by bank are matching

Reason For Rejection: --Select--

12:58
18-07-2017

ON, OFF, Continue payment to Beneficiary

https://pfms.nic.in/paym... x

Secure | https://pfms.nic.in/paymentprocess/ManualPaymentFlag.aspx

Payment Due Flag Process

Beneficiary Payment Flag set to 'ON' Successfully

Scheme: 9276 - SRM-RIJRAI -Centre Component

Beneficiary Type: Household(SBM-G)

Excel Beneficiary File: I KO KAKORI18072017.xlsx

Bank Name: --Select--

Payment Due Status: --Select--

Beneficiary Name:

Account Number:

Aadhaar No.:

Scheme Specific ID:

Note: Comma seperated values can be used for searching multiple records

Search Reset

Page Size: 10 Total Count: 2

	Beneficiary Name	Father/Husband Name	Beneficiary Type	Scheme Specific ID	Aadhaar No.	Bank Name	Bank Account No.	Payment Due Status
<input type="checkbox"/>	AJAY KUMAR		Household(SBM-G)			CORPORATION BANK	184700101007820	ON
<input type="checkbox"/>	DEEN BANDHU		Household(SBM-G)			CORPORATION BANK	184700101003675	ON

On Off



Thank you!!!