



राज्य शहरी आजीविका मिशन, (एस०यू०एल०एम०) उ०प्र०  
(राज्य नगरीय विकास अभिकरण,— सूडा उ.प्र.)



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पत्रांक— 966 / 241 / NULM / तीन / 2001(SM&ID)-II

दिनांक— 22-12-16

सेवा में,

- 1 समस्त जिलाधिकारी/अध्यक्ष,  
जिला नगरीय विकास अभिकरण उ०प्र०।
- 2 समस्त सिटी प्रोजेक्ट आफिसर/परियोजना निदेशक,  
शहर मिशन प्रबन्धन इकाई, डूडा उ०प्र०।

**विषय : दीनदयाल अन्त्योदय योजना-राष्ट्रीय शहरी आजीविका मिशन-(DAY-NULM) के घटक सामाजिक गतिशीलता एवं संस्थागत विकास के अन्तर्गत इम्पैनल्ड संदर्भ संस्थाओं को भुगतान के सम्बन्ध में।**

महोदय,

कृपया उपर्युक्त विषयक इस कार्यालय के पत्र सं०-770/241/NULM/तीन/2001 (RO-III) दिनांक 27.09.2016 संदर्भ ग्रहण करने का कष्ट करें, जिसके माध्यम से एस०एम०एम०यू०, सूडा द्वारा सामाजिक गतिशीलता एवं संस्थागत विकास के अन्तर्गत समूह एवं उनके फेडरेशन्स के गठन आदि हेतु इम्पैनल्ड संदर्भ संस्थाओं को एस०एम०एम०यू०, सूडा उ०प्र० एवं संदर्भ संस्था के मध्य हुए अनुबन्ध के अनुक्रम में चार चरणों में भुगतान हेतु मानक प्रेषित किया गया था।

उल्लेखनीय है कि भारत सरकार के आफिस मेमोरेण्डम सं०- F.No. K 14012/15/2016-UPA/FTS-16320 दिनांक 22.08.2016 द्वारा DAY-NULM के दिशानिर्देशों में किये गये संशोधन के अनुक्रम में अनुबन्ध के प्रावधानों में आंत्रिक संशोधनोपरान्त निम्नानुसार संदर्भ संस्थाओं को भुगतान किया जाना है :-

Sl. No.	Deliverables	Percentage of Payment
1	<ul style="list-style-type: none"><li>• Mobilising the poor on the basis of affinity groups by proper selection of members and formation of SHGs as per the model SHG rules and regulations in the light of NULM guideline.</li><li>• Within a month of formation of the SHG and all groups that are not linked with bank-account, should be helped to open SHG bank accounts.</li><li>• 1st installment will be released after receipt of report from ROs containing the list of SHGs bank-account number.</li><li>• Revival of old SHGs, Formation of new SHGs and Bank Account opening,</li><li>• Identification of book keeper@1 per SHG from within the SHG members.</li><li>• Basic orientation to book keeper for recording the minutes of meeting</li><li>• Identification of active women @2 per slum</li><li>• Opening of saving bank account</li></ul>	30 %
2	<ul style="list-style-type: none"><li>• Building the capacity of SHGs by organizing training of all the members to further support livelihoods of their members and also facilitate social action.</li><li>• Trainings to be conducted in basic issues such as (a) the SHG concept including savings, how a meeting of SHG is conducted, responsibilities of group members, federations, etc.; (b) book-keeping and accounting, fund management, building bank and credit linkages; (c) communication, decision making, conflict resolution, self-assessment, how to make bankable proposal for sustainable livelihood etc.; and (d) accessing government benefits under NULM.</li><li>• And on successful completion of 6 (six) months of the SHGs after the opening of their Bank Accounts.</li><li>• 2nd installment will be released after receipt of completion report of SHGs training from Ros. Basic training to SHG members (Meeting process, SHG fund management, social, book keeping, role of office bearers etc.)</li></ul>	20 %

	<ul style="list-style-type: none"> <li>• Four days training to book keepers (Meeting proceeding register, individual passbook)</li> <li>• 3 days training to Active Women (to develop them as Internal CRPs)</li> <li>• First Grading of SHGs and submission of application for revolving fund to SHGs,</li> </ul>	
3	<ul style="list-style-type: none"> <li>• Handholding support for at least 15 months: Once the groups are formed, ROs will be required to attend their meetings on a regular basis, bring in bankers, government officials from various departments, and members from SHGs established for a period of at least 2 years (for cross learning) to interact with the SHGs (at the SHG and federation-levels). At this stage, ROs will also organise capacity building and encourage members of the SHG to access benefits under NULM and access bank link for entrepreneurship. The ROs will assist the Community Organiser in the evaluation of the performance of SHGs being supported by them.</li> <li>• IIIrd installment will be released after receipt of satisfactory report of handholding support to SHGs after 15 months.</li> <li>• Handholding support to SHGs (training on leadership, conflict resolution, concept of ALFs)</li> <li>• 2<sup>nd</sup> round training to book keepers (on Monthly progress report of SHG, loan register and cash book)</li> <li>• On the job training to Active women/Internal CRPs</li> <li>• Documentation for bank linkage, grading for bank linkage submission of loan application to banks Formation of ALF.</li> </ul>	30 %
4	<ul style="list-style-type: none"> <li>• Withdrawal of support between 15-24 months: In this period, ROs will be expected to withdraw active support from those SHGs that are formed and performing satisfactorily. At this stage the level of monitoring will increase and at the end of the 24 months of support, a critical evaluation of the supported SHGs in collaboration with the Community Organiser of the ULB must be undertaken to determine whether the SHG may be deemed self-sustaining. Here ROs will encourage SHGs to federate into ALFs and work closely with ALFs and CLFs to build their capacity to take over the handholding function after the RO fully withdraws support.</li> <li>• At least 75% formed SHG must be federated in to ALF &amp; CLF</li> <li>• Last &amp; final installment will be released after receipt of final report of the SHGs sustenance &amp; proper functioning of ALF &amp; CLF as per guideline from ROs &amp; final recommendation of CMMU/ULB/ DUDA/SMMU.</li> <li>• Training of Internal CRPs for ALF management Action Plan for Internal CRPs for ALF management Gap analysis and skill training to SHG members and book keepers.</li> <li>• Training on different components of DAY-NULM and other schemes and programmes for urban poor and role Community Institutions in convergence with schemes.</li> </ul>	20 %

अतः आपसे अनुरोध है कि कार्य की महत्वता के दृष्टिगत संदर्भ संस्थाओं को उपरोक्त मानकों के आधार पर नियमानुसार तत्काल भुगतान कराने का कष्ट करें, ताकि मिशन के अन्तर्गत आवंटित लक्ष्यों की पूर्ति हो सके।

भवदीय

(शैलेन्द्र कुमार सिंह)  
मिशन निदेशक

पत्रांक एवं दिनांक तदैव

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित—

1. सचिव, नगरीय, रोजगार एवं गरीबी उन्मूलन कार्यक्रम विभाग उ०प्र० शासन।
2. समस्त परियोजना अधिकारी/शहर मिशन प्रबन्धक, सामाजिक विकास एवं अवस्थापना।
3. समस्त इम्पैनल्ड संदर्भ संस्थाएं।
4. सहायक वेब मास्टर सूडा को सूडा उ०प्र० की वेबसाइट पर अपलोड हेतु।

(शैलेन्द्र कुमार सिंह)  
मिशन निदेशक