WELCOME

PFMS WORKSHOP FOR DBT MODULE

Presented By: ASHOK KASAUDHAN, GAURAV KUMAR

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E-Payment		
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Upload beneficiary data

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E-Payment	D					
Health Module	D					
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Masters	D	Bulk Customization				
My Schemes	D	Beneficiary Management	Upload Beneficiary Data			
Agencies	D	Vendors D	Add New Beneficiary Upload	d Beneficiary Data		
My Funds	D	Locations	Edit Beneficiary			
Transfers	D		Import Beneficiary Data			
Advances	D		Manage Beneficiaries			
Expenditures	D		Manage Payment Status Due			
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Template for beneficiary data

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2	DEEN BANDHU				М	BANSHIGARHI			KAKORI	LUCKNOW	UTTAR PRADES	INDIA		
3	AJAY KUMAR	١					М	BANSHIGARHI			KAKORI	LUCKNOW	UTTAR PRADES	INDIA
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		5 3 Special characters in the data which results in configuration error.												
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	_	7	5		Ex	kcel column Header d	oesn't	match the Data	abase co	lumn head	er value.			
		8									T			

After upload beneficiary data

		Upload
Scheme :	9276-SBM-RURAL-Centre Component	•
Beneficiary Type	Household(SBM-G)	
Template :	New Common Beneficiary Data	Download Template
Select Excel File:	Choose File No file chosen	
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	Excel Upload History								
FileName	Template	Scheme	Total Records	Valid Records	Invalid Records	Status	Uploaded on	Uploaded By	
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Refresh Upload History

Note: User can download original and status file only for last 10 days

Edit beneficiary data

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	Beneficiary Type:		
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Sanctions	D Pending/Rejected Beneficiary:		
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		Account Number:	
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Initiate payment after checker approved beneficiaries

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Search or excel based initiate payment for DBT.

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INSTRUCTION FOR PAYMENT FILE

	А	В					
1		Instruction Sheet					
2	Excel Column Name Instruction Details						
3	CPSMS Beneficiary Code	It is the beneficiary code in the PFMS portal and is mandatory					
4	Scheme Specific Id	It is a beneficiary ID of the scheme portal if it exists and is optional					
5	Beneficiary Name	Beneficary name is an optional field and user may or may not enter this detail					
6	Purpose	It is mandatory and the purpose should be explained					
7	Centre Share Payment Amount	User should enter the amount in Rupees in Center Share Payment amount*					
8	State Share Payment Amount	User should enter the amount in Rupees in State Share Payment amount*					
9	Payment From Date	It is a mandatory field and should be in (dd/mm/yyyy) format					
10	Payment To Date	It is a mandatory field and should be in (dd/mm/yyyy) format					

* User has to specify non zero payment amount for Center Share Payment Amount or State Share Payment Amount depending upon 11 the requirement of scheme

12 Note:

13 Fields Marked in Red are Mandatory and the instruction for excel upload is also given below

14 1. Worksheet name has to be Sheet1 which contains beneficiary data to be uploaded.

15 2. In the excel upload, please do not provide the spaces in empty cells

3. Please follow the allowed characters format and it should be either (0......9,a......z and A......Z, ... dot, comma, / forward

16 slash, : colon, ; semi colon, () [] brackets)

17 4. Please do not have single quote ' and other special characters in data.

18 5. Please make sure the header columns in the excel should match with the template header columns

PAYMENT FILE TEMPLATE

	н	U	U	U	L		U	
	CPSMS Beneficiary Code	Scheme Specific Id	Beneficiary Name	Purpose	Centre Share	State Share	Payment	Payment
					Payment Amount	Payment Amount	From	To Date
1							Date	
2								
3								
4								
5								
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Upload payment file

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	r General of Accounts, Ministry of Finance		Welcome: ABHINAV TRIVEDI User Type: AGENCYDO Agency: DSBMMC LUCKNOW UP Financial Year: 2017-2018	[SBMGLKODO] Logout Change Password
AdhocReports				
Home		Verification of Pay	rment Data	
Scholarship Management	Scheme:	Beneficiary Type:	Transaction Ref No.:	
E-Payment	SBM-RURAL-Centre Component	Household(SBM-G)	UPLU00004340-2018-00000005	
Health Module	Paid By Agency:	Payment Period:	Office Order No & Date:	
Sanctions D	DSBMMC LUCKNOW UP	05/07/2017 To 06/07/2017		
Reports				
My Details	Template: Payment Excel	Download Template Select I	Excel File: Choose File No file chosen	
Masters D		(
My Schemes		Upload File		
Agencies D				
My Funds	Note: 1. Use Below File Naming Convention			
Transfers D	<unique agency="" code="">-<ddmmyyyy>-<ru Unique Agency Code can be taken from First</ru </ddmmyyyy></unique>	Inning Sequence No.> t part of Transaction Ref No.		
Advances D	eg.: MPBL00000211-05072013-001 2. Beneficiary will be paid only based on Ben	eficiary code provided in the excel. Scher	me Specific ID and Beneficiary Name is only for your reference & conv	enience.
Expenditures	 Beneficiary Code will be Mandatory column 	n in the Payment Excel Upload.	Refresh Upload History	
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PFMS Generated DBT Payment Advice/Authority

Approval date in PFMS: 05 Jul 2	017	Payment Advice No.: C071700561997	
		Advice Print Date : 19 Jul 2017	
PAN No. :	TAN No.:		
Note For Branch:		in .	
Bank's PFMS Nodal Officer:	Mangesh Ramesh Mahale/V Sukumar	Phone No.: 9322847883	
Email :	mangeshmahale@unionbankofindia.com ,vsukumar@unionbankofindia.com		
Note:			

To,

The Branch Head

UNION BANK OF INDIA INDIRA NAGAR - LUCKNOW Branch

We authorise the bank to debit our undernoted account maintained with the bank with batch amount and credit the beneficiary(ies) [#1] as per ANNEXURE-1 uploaded to bank's central system through PFMS O/o CGA.

Bank Account No. 522602010002561

Total Amount of Debit : Rs 4000.00 (Amount in words : Four Thousand) Batch No. C071700561997

No. Of Beneficiaries as per Annexure-I.

Agency Seal

(Sign by Authorized Signatory)

Name -

Designation -

(Sign by Authorized Signatory) Name -

Designation -

E-PAYMENT APPROVAL

Payment Approval 🗙												*	- 0 ×
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Scholarship Management					Beneficiary Typ	e: Household	SBM-G)			¥			
норе				Рау	ment Batch Statu	s:Select							
E-Payment									Re	ecord Per Screen: 1) v To	tal Count:	2
Health Module	Ref. Number	Paid By	No. of Beneficiary	Total Transaction	Payment Period	Payment Period To	Created Date	Created By	Approved/ Rejected By	Approved/ Rejected	Status	Token No	Treasury Code
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SELECT MODE OF PAYMENT, APPROVE AND REJECT WITH REASON

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SHOW BENEFICIARY BEFORE APPROVE

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AFTER PRINTING PPA SUBMIT TO THE BANK ONLINE

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Approve Beneficiary

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Beneficiary approval

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Thank you!!!